

School Administrative Unit #36

School Board Meeting

White Mountains Regional School Board

September 25, 2017

White Mountains Regional High School

6:30 p.m.

Whitefield, NH

Board Members Present – D. Holmander, G. Brodeur (arrived 6:40 p.m.), S. Kleinschrodt, P. Riviere , J. Ryan, J. Brady

Board Members Absent – R. Boggess

Administrators Present – M. Anastasia, W. Everleth, R. Scott

FLAG SALUTE

School Board Minutes – 9-25-17 – Whitefield, NH – 6:30 pm

Call to Order (Roll Call) – J. Brady, S. Kleinschrodt, D. Holmander, P. Riviere, J. Ryan

Absent – G. Brodeur (arrived 6:40 p.m.), R. Boggess

ADJUSTMENTS TO AGENDA

1. #8 – Approve Strategic Plan additions as recommended by the strategic Planning committee from Committee Meeting, dated 9/13/17 (A1, 2,3,4,5, and B1).
2. Facilities Comm.
 - B. Everleth – in your packet there is an item to purchase a skid steer vs. a tractor – covered with facilities team and use of it – ability in my opinion and studying that next generation of equip. to define snow removal, small amount of earth work, and take care of trails, etc. – received 3 quotes – tractor will not do it...delicate work, also comes with snow plow, broom and sanding unit that mounts to the front. – a lot of flexibility in it. In budget approx.. 45,000.00 – package has financing with it – recommendation is Anderson Equipment – and put down 20 or 30 thousand and finance rest for 5 years. That’s the package asking you to approve – will be used for all facilities...
 - D. Holmander – are we getting brush?
 - B. Everleth – yes.
 - D. Holmander – can you sweep roadway?
 - B. Everleth – yes.

APPROVAL OF MINUTES (9/11/17)

Moved by P. Riviere, seconded by J. Brady to approve the School Board Minutes of September 11, 2017.

J. Ryan – first page under Adjustments to Agenda – clarify #2 – want to add “during Superintendent’s absence” – to clarify.

Motion carried - 5 yes, 1 abstention.

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APPROVAL OF MANIFEST

PUBLIC INPUT

Arlene Allin – approved for coaching – Bass Fishing Team – when did board approve that? Did I miss it?

J. Brady – it was years ago.

R. Scott – really tried getting it going last year – donation of boat approved by NHIAA.

J. Brady – had it for awhile

Arlene Allin – it was just a few years ago approved by NHIAA. Dedication of fields went well and she was very surprised – extremely pleased.

SUPERINTENDENT’S REPORT

First item on report is in regards to Jefferson – tomorrow going to have Sherri send out and craft questionnaire on what school they wish to go to if not designated school. Then we will be ready for our budget. Also told on questionnaire that if they change mind mid-year I will entertain that.

Have tentative budget timeline – Sheila and I worked on last week.

Communications Subcommittee met and came up with a plan (passed out pamphlet). This is a draft – have more to add. Thought really good start.

Newspapers were full of district news. Making effort to communicate what is going on around here.

J. Ryan – just as an FYI – student representative will be reporting to us once a month.

COMMITTEE REPORTS

Curriculum – none.

Facilities – minutes of 9/20/17 – have Bill Everleth’s spreadsheet for work schedule. Third Wednesday of month.

Finance/Budget – heard timeline for budget

Personnel – first meeting tomorrow with Support Staff Negs.

Policy – Minutes of 9/13/17 – several policies on agenda tonight – meeting again on 10/3/17 and continuing work.

Safety – G. Brodeur passed out minutes of 10/8 – next meeting is November 3rd – one of things that Bill is working on is door security at high school and classroom locks to be able to lock from inside (twist lock on inside so don’t have to carry a key); checklist – safety procedure checklist for walk-grounds – update for school approval. Loss Prevention Manual is up for review.

Health & Wellness – none.

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Strategic Planning – did meet – minutes of 9/13/17 – adjustment to agenda was to add these items to plan that came up at meeting.

P. Riviere – mid-page are added items.

J. Ryan – all in keeping with plan itself – following timeline

M. Anastasia – plan itself gets updated 3 times a year.

Athletic Advisory Council – will meet Thursday at 6:30 p.m. on 9/28.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ACTION AGENDA

ACTION AGENDA ITEM 1

Moved by G. Brodeur, seconded by D. Holmander to approve the following Amended School Board Policies:

BDE (Committees and Delegates); BEDG (Minutes); EH (Public Use of School Records);

GBCD (Background Investigation and Criminal Record Check); IGE (Parental Objections to Specific Course Material); IHAK (Character and Citizenship Education).

J. Ryan – Policy BDE – request this policy to be tabled. – used to be named BFBAG (Board Finance Group) – need to check if it needs to be under Advisory status.

Policies we already have but need to be updated.

P. Riviere – IGE – can 18 year olds opt out of classes on their own? Are they considered adults to opt out?

M. Anastasia – 504's, etc.

Rob Scott – I know when we want to call parents we need student permission.

P. Riviere – you may want to clarify that.

Motion carried, as amended - unanimous.

ACTION AGENDA ITEM 2

Moved by J. Brady, seconded by D. Holmander to approve the following School Board Policy for First Read:

GBEBD (Employee Use of Social Networking Websites).

S. Kleinschrodt – this is really pertaining to school employee or teacher in talking about school – in today’s social media – how people are presenting their thoughts via social media has changed even from 5 years ago. There is a professional piece...should we at least be expressing to staff that you have to be careful on what you say.

J. Ryan – this is in there – standard of conduct – also have AUP, which defines...

S. Kleinschrodt – talking about outside of school hours.

P. Riviere – coach posts pictures of team on Facebook – nondescript but...going back to journalism days we are pretty lax here about getting Release...not case here.

J. Brady – don’t need a release for sports...

J. Ryan – at beginning of each school year

S. Kleinschrodt – my point was in general – need to remember still viewed as a school employee.

Motion carried - unanimous.

ACTION AGENDA ITEM 3

Moved by J. Brady, seconded by D. Holmander to approve the following Job Description:

PreK-12 Director of Curriculum, Instruction and Assessment & Federal Grants Manager.

S. Kleinschrodt – how much different is this from previous job description?

M. Anastasia – 261 days and not designee in absence of Supt.

S. Kleinschrodt – when we advertise will put avg. of salary.

M. Anastasia – will put out internally at first and see and then go from there.

Motion carried - unanimous.

ACTION AGENDA ITEM 4

Moved by J. Brady, seconded by D. Holmander to approve a Memorandum of Agreement between the White Mountains Education Association and the School District re: Article XXI – Hiring, Placement, and Supplementary Pay for Teachers regarding Mentors as follows:

Article XXI – Hiring, Placement, and Supplementary Pay for Teachers.

1. Teacher(s) that are designated and approved by the Board to be mentors shall receive an annual stipend of \$750.00 per teacher mentored.

Teacher(s) designated and approved by the Board to be mentoring program leads shall receive an annual stipend of \$2500.00.

If a program lead mentors a teacher, then he/she shall receive an annual stipend of \$750.00 per teacher mentored.

In the year(s) that the District offers a Mentoring Training, the program leads that facilitate this training may be provided the stipend as in Article XXI: K.

J. Ryan – we already had language in agreement and this is outside of negotiations.

M. Anastasia – in previous years mentors received \$600.00 and also got track hours. Track hours are gone – worked with leads and number of hours they put in.

Motion carried - unanimous.

ACTION AGENDA ITEM 5

Moved by G. Brodeur, seconded by D. Holmander to approve the quote from Anderson Equipment Company to purchase Maintenance Equipment – Skid Steer in the amount of \$76,500.00 and to authorize the Superintendent of Schools to enter into a Finance Agreement with Anderson Equipment Company.

Motion carried – unanimous.

ACTION AGENDA ITEM 6

Moved by P. Riviere, seconded by J. Brady to approve the waiver of School Board Policy DJB (Purchasing Procedures) and accept Lavallee/Bresinger as Architects for CTE Renovation Project in the amount not to exceed \$21,000.00 (Educational Space Planning = \$12,000.00; Conceptual Design Planning = \$8,000.00; State Coordination = \$1,000.00) and approve the transfer of monies from the Arthur T. Paradice CTE Capital Reserve Fund in the amount not to exceed \$21,000.00.

G. Brodeur – does this mean that design/build/bid project?

I will abstain on this.

S. Kleinschrodt – I am not in this field – obviously 2 ways...or have same person – are we going to have Architect...

P. Riviere – have not had that discussion – box of what we want – told State will give number by January to give to Finance Committee – not that its voted or approved – only input...

G. Brodeur – LB going to come back with concept/design – are they coming back...?

M. Anastasia – construction cost and phasing is next step.

D. Holmander – have heard 2 board members and – concept and visuality...relying heavily on other board members – at a point of pause right now on this.

J. Ryan – part is to figure out educational space with programs we have.

P. Riviere – its in – work with...magnitude...conceptual diagram is arrived at...that is it in getting their fingers dirty as to...

G. Brodeur – will be able to put out RFP after that?

P. Riviere – we are really March 2019 for vote

R. Scott – educational space planning – these folks will come and meet with teachers – so architect will come and meet and facilitate these meetings...not just designing space today. They have knowledge and experience. Second is taking information and see what we want to do...start doing concept. One of next phases is what are potential costs associated. Also help prep state process.

Motion carried - 5 yes, 1 abstention.

ACTION AGENDA ITEM 7

Moved by D. Holmander, seconded by J. Brady to approve the transfer of monies from the Arthur T. Paradise CTE Capital Reserve Fund in the amount not to exceed \$2,500.00 for the purchase and set-up costs for a portable garage to store hay for animals and agricultural projects.

G. Brodeur – what does it look like.

R. Scott – smaller version of hoop barn. Concern of running tractor with hay in there.

Motion carried - unanimous.

ADDED TO AGENDA

ACTION AGENDA ITEM 8

Moved by J. Brady, seconded by P. Riviere to add the following Strategic Plan additions as recommended by the Standing Committee:

A1: 1. By June 2018: With JES closing in June 2018, what budgeting implications are there as we take into consideration the placement of students, staff, and resources?

2. By 2017-2018 school year: Prepare all necessary documents to be prepared for eligibility for State funding aid for a CTE building project. Prepare timelines for the project, community involvement, warrant articles, etc. (This continues throughout the life of the project.)
3. By June 2018: Have a place for the relocation of the SAU Central Office.

A2: Designate school(s) for current JES students for 2018-2019 – begin process at the 9/25 school board meeting.

For the DLT:

Transition Plan for Right Sizing

- Get community input concerning barriers, etc.
- Define the pros and cons of scenarios (over time)
- Define the impact areas of each including but not limited to:
 - Transportation
 - Sports
 - Socio-economic (tax impact)
 - Day care
 - Regionalization
 - Political influence
- Meet with the bus company and have model routes crafted with different scenarios
- Will this impact start/stop school times

A3: Highlight STEAM program on website

A5: Revisit routing programs with WW Berry and model different scenarios routes.

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B1: DLT must define code of conduct.

Training for staff, students, and provide a family-school compact.

The aim is for this to be part of the culture, not an enforcement rule.

Motion carried – unanimous.

PUBLIC INPUT

Student Representatives will be reporting once a month.

NON-PUBLIC

Moved by P. Riviere, seconded by D. Holmander to go into non-public at 7:36 p.m. under RSA 91-A:3, II (4) for consideration of the acquisition, sale or lease of real or personal property. Roll call was taken with the following voting in the affirmative: D. Holmander, S. Kleinschrodt, G. Brodeur, P. Riviere, J. Ryan, J. Brady. Administrators present in non-public: M. Anastasia.

Moved by D. Holmander, seconded by P. Riviere to come out of non-public at 7:47 p.m.

Motion carried – unanimous.

Moved by P. Riviere, seconded by D. Holmander to seal minutes indefinitely.

Motion carried – unanimous.

ADJOURNMENT

J. Ryan, Chair, adjourned meeting at 7:48 p.m.

Respectfully submitted,

Roxanne H. Ball, School Board Clerk